

COVE BROOK GREENWAY GROUP

Committee Meeting

Monday 10th July 2017 at Blunden Hall

1. Present	<p>Hilda Anscombe (In the Chair), Mary Yeldham, Paul Sanders, Antonia Hebert, Dorothy Toynbee, Mike Burns, Mary Harris, Mark Goldup, Kathy Pitcher, Councillor Dave Bell</p> <p>No Apologies</p>	ACTIONS
2. Minutes of last meeting	<p>No minutes were produced from the last meeting on May 30th – this was because it had focussed on the Fun Day 95%.</p> <p>MG however agreed to write up notes of the decisions taken for future reference next time the Fun day is being organised</p>	Mark
3. Matters arising	<p>Safeguarding Policy is in process. Mary H will circulate when it is drafted</p> <p>Website – the web site designer did not get back in touch until after the Fun Day</p> <p>Brickfields event – Antonia attended this and it was successful – more names for the newsletter were collected. Thanks were due to Mary and Flo for making the butterflies.</p> <p>Cove Village Fayre – went well and raised some money for CBGG.</p> <p>Enterprise Car Rentals had asked us to organise something for their Community Day on Friday October 27th. Paul cannot confirm what the activity will be at the moment.</p>	<p>Mary H</p> <p>Paul</p>
4. Fun Day Feedback	<p>The Fun Day was generally felt to be very successful. 1027 people attended.</p> <p>Thanks were recorded to the Volunteer Marshalls and to Mary H for all her organisation.</p> <p>Mary H circulated a collection of the comments received from stall holders at the Fun Day</p> <p>The Arena had proved a useful innovation, although the lady doing the sheepdog display could have done with a microphone</p> <p>Comments had been received that a PA would in fact have been useful – will consider this next time.</p> <p>The pitch sizes were a bit tight – we could have allowed a bit more space.</p> <p>Someone had complained about the posters we put up – Mary H had been in touch.</p>	

	<p>We should have tried to get a press photographer there – the Secretary was supposed to arrange this – must do so next time</p> <p>The Ice Cream van should ideally have been parked elsewhere as the fumes did affect the horses.</p> <p>The scouts had donated the cost of the free food for the First Aid wardens.</p> <p>Having the third person in the kitchen was invaluable</p> <p>We did not ask all the commercial stall holder to make a contribution from the takings – and this was probably an error that we should change next time.</p>	
<p>5. Chairman's Report</p>	<p>A Cove Brook Steering Group meeting had been held, and Steve Bailey is now drawing up a Management Plan for Southwood Meadow.</p> <p>Paul is to identify areas to be cut regularly on rotation as part of this.</p> <p>Concern had been expressed about the Golf Club not cutting the grass on their land regularly. RBC are likely to offer to take it back.</p> <p>A litter pick with the Scouts was held on 16th June.</p> <p>Hawley Community Gardens opening will now take place on September 23rd – Mary H has organised an activity. Volunteers will be needed from 11 to set up and from 12 for the event.</p> <p>County Council Community Chest was being made available (probably for the last year). Grants can be between £800 and £1000.</p> <p>After some discussion it was agreed to make an application for 5-6 signposts to direct people between the two parts of the Brook.</p> <p>Mark will make the application</p> <p>Other ideas for expenditure were discussed.</p> <p>Mary H suggested consideration of a defibrillator for Cove (this could be in honour of Clive and Bob). Various suggestions of location were made including the 24-hour garage, and organisation to partner with (Tesco's was suggested). To be considered further</p> <p>Paul suggested that we should consider purchasing a battery-operated strimmer. Paul will investigate and report back.</p>	<p>Paul</p> <p>Mary H, Hilda, Laurence</p> <p>Mark</p> <p>Paul</p>

6. Work Party Report	<p>3 Work Parties had been held since April</p> <p>May – Cut paths and cut back overhanging trees at Cheyne Wood – 8 people attended June – Setting up Fun Day July – Got rid of triangle of bramble plus opened up paths at Southwood. Checked oaks were not re-growing. 8 people attended</p> <p>For future work parties</p> <p>August – Birch Brook September – Cheyne Wood October – Blunden Green November – Caravan Park – Cheyne Wood December – Christmas Sparkle based at Blunden Hall</p> <p>Complaint received about hedge near Caravan Park – will investigate in Sept</p>	
7. Treasurer’s report	<p>There is currently about £1500 in account</p> <p>The Fun Day Accounts were circulated.</p> <p>It raised £280 in total plus a degree of stock left over. Particular mention was made of how successful the Tombola was – thanks to Joy.</p>	
8. Five Year Plan	<p>A number of ideas were suggested as to how to raise the profile of the Group to encourage more participation. These included</p> <p>Guided walks along the Brook – possibly bat walks or a flower walk – possibly 1 per season i.e. 4 per year. Antonia said she would think about that.</p> <p>Pond dipping, bonfires</p> <p>Re-promote Birch Brook Nature Reserve – update the work-pack that had been produced previously and send to schools</p> <p>Produce better posters to advertise work parties taking place – something simple and arresting – “Work Party – Here This Saturday”. Rachel to be asked to design something. Put on noticeboards</p> <p>Also put up after the event notice drawing attention to what has been done. Need a volunteer to take this on.</p> <p>Keep writing to supporters each month and write to people who have recently signed up for newsletter. Mark to update supporters list, and to take this task on in future.</p>	<p>Antonia</p> <p>Antonia?</p> <p>Rachel</p> <p>Mark</p>

9. Newsletter	<p>The next Newsletter will feature:</p> <p>Work Parties (on the front) Fun Day report plus pictures Chairman's Chatter Advertise Quiz Night on October 24th AGM on August 8th Southwood Management Plan</p>	Antonia, Rachel
11. AOB	<p>We still do not have a speaker for the AGM. Mary to try Margaret Taylor again.</p> <p>Plan B might be talk on Cove Pottery – could do that in Feb if not needed for AGM.</p> <p>Blackwater Valley Hay Cut will take place on July 18th</p> <p>Clive's Bench is due to be placed in Tyce's Meadow with appropriate nameplate on it.</p> <p>In the light of a recent incident at a Work Party with someone having a diabetic fit it was decided to seek advice from a pharmacist as to what we should include in the first aid box for such occasions – possibly a bottle of Lucozade or some Glucose tablets</p>	Hilda
12. DONM	<p>AGM – 8/8 Cttee Mtg – 2/10</p>	