

COVE BROOK GREENWAY GROUP

Committee Meeting

Tuesday 17th April 2018 at Blunden Hall

1. Present	Hilda Anscombe, Mary Harris, Mary Yeldham, Kathy Pitcher, Mark Goldup, Mike Burns, Dorothy Toynbee	ACTIONS
2. Apologies	Joy Cross, Antonia Hebbert	
2. Minutes of the Meeting 23/1/18	Minutes were agreed and signed	
3. Matters arising from January 2018	<p>It was agreed that in future that notices of meetings will be sent to Steve Bailey at Blackwater Valley Trust and the nominated Councillors from Rushmoor.</p> <p>Kathy volunteered to take the gloves home to sort them out</p> <p>The besom brooms had been purchased as had the bags to carry tools in for work parties</p> <p>It was agreed to purchase a hole-punch for the office</p>	<p>Mark G</p> <p>Kathy</p> <p>Mary H</p>
4. May Speaker Meeting	<p>The speaker had been organised – David Wilson from Farnborough Air Science Trust (FAST)</p> <p>Rachel to be asked to do a poster</p> <p>Mary Y to organise then raffle prizes. It was hoped that Joy would be able to run the raffle on the night</p>	<p>Rachel H</p> <p>Mary Y / Joy</p>
5. Annual General Meeting	<p>The AGM is to be held on 14th August.</p> <p>Speaker for the AGM has been confirmed as Miles Thomas from TAG and he will be talking about what they do to look after the environment.</p> <p>Blunden Hall is to be closed for refurbishment from July 25th to August 30th so is not available to host the AGM</p> <p>In terms of alternatives a preference was expressed for using the Scout Hut. An alternative was St Johns Hall, which would cost £25 per hour. It was felt that this was more “out of area” however.</p> <p>Hilda to follow up</p> <p>It was noted that Dorothy had a screen that might be useful.</p>	Hilda

5. Defibrillator	<p>It had been confirmed that Rushmoor Responders would maintain the proposed defibrillator, which will go on the outside of Blunden Hall.</p> <p>CBGG's liability was restricted to an initial financial contribution of £32, and this was considered acceptable. Otherwise CBGG was just being used as a channel through which the funds would pass.</p>	
6. Website	<p>The website is now up and running.</p> <p>There is an open invitation for putting new material on the website. Any ideas and let Mary know</p> <p>There were 2 newsletters that Mary had not been able to find. If anyone could help then this would be appreciated. Otherwise there is a complete set on the website.</p> <p>The website development had been entirely funded by grant. The ongoing cost of hosting the site is less than £50 per year.</p>	All
7. Signage Project	<p>The Signage Project was to be discussed at the Cover Brook Steering Group meeting on May 16th. Mary H to produce a plan / presentation to be presented at this meeting</p> <p>Mary H will also be attending one of the Pipeline Exhibitions at Church Crookham – and will put a link to this on the CBGG website</p>	<p>Mary H</p> <p>Mary H</p>
8. Chairman's Report	<p>Of particular note was how successful the February Speaker meeting on Cove Pottery had been.</p> <p>The possibility of a tour at TAG had been explored but tours were fully booked for this year.</p> <p>Various events were coming up</p> <p>June 12th - Child Safety Event on Totland Estate. Mary Y might attend</p> <p>June 16th - Volunteer Advertising Session in Princessmead – Hilda, Mike and Kathy might be able to attend</p> <p>June 19th or 26th – We have been invited to do a presentation at the Cubs meeting – Hilda and Mary H to attend</p> <p>July 1st – Brickfields event</p> <p>There is a meeting on 31st May about the refurbishment of Blunden Hall which Hilda will attend</p> <p>We have been informed, by his Mother Vicki, that Ryan Evans who had attended a number of work parties, had sadly died. Vicki asked</p>	<p>Mary Y</p> <p>Hilda, Mike, Kathy</p> <p>Hilda, Mary H</p> <p>Hilda</p>

	<p>for her name now to be removed from the mailing list</p> <p>The state of the brook by where SE Water had done a lot of work (by West Heath Rd) had been reported to Andy Ford at Rushmoor and he is taking this up with SE Water</p>	Mark
9. Treasurer's Report	<p>Balance now stood at £3,078.86.</p> <p>There is no resolution yet of the question as to whether we are going to have to pay rent and rates for the office</p> <p>Mary was refunded for paying for the website</p>	
10. Future Working Parties	<p>May Southwood June – Cheyne Wood July – Around Blunden Hall</p> <p>In June we would look at the Culvert Outlet which needs some attention</p>	
11. Monitoring E Mails	<p>It was agreed that Hilda would monitor the emails to the CBGG Account on a weekly basis.</p>	Hilda
12. GDPR	<p>After discussion on the new GDPR regulations that came into effect on May 28th, the following was agreed.</p> <ol style="list-style-type: none"> 1. We will no longer keep any record of email addresses removed from mailing lists 2. We would create a form of words to put at the bottom of communications to highlight that if anyone no longer wishes to receive information from us then they should let us know (this should be included in emails and newsletters) 3. We needed a proper form to collect names for going on mailing lists that made clear people's right to opt out at any point and what we will and not do with the information provided. 4. The newsletter should include an article about GDPR 	<p>Mark</p> <p>Mark</p> <p>Mark</p>
13. AOB	<p>We need to start thinking about the Fun day for 2019. Will agenda this for the next Committee meeting</p> <p>The Cove Brook Greenway had featured in a brochure produced by In land Homes</p>	Mark
14. DONM	<p>July 10th 2018</p>	